

NATIONAL CONFERENCE ON PUBLIC EMPLOYEE RETIREMENT SYSTEMS

2017 ANNUAL CONFERENCE & EXHIBITION (ACE)

ADVOCACY

RESEARCH

EDUCATION



MAY 20-24
DIPLOMAT HOTEL
HOLLYWOOD, FL

FUND MEMBER REGISTRATION FORM

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PRE-CONFERENCE PROGRAMS

TRUSTEE EDUCATIONAL SEMINAR (TEDS) MAY 20 – 21

Cost: \$450 (early-bird rate through April 25) // \$650 (after April 25 or onsite)

ABOUT

The Trustee Educational Seminar (TEDS) is intended for new and novice trustees who are seeking a better understanding of their roles and responsibilities as trustees of their pension funds. It also serves as a refresher for experienced trustees interested in staying up-to-date.

This two-day program provides an introduction to fiduciary responsibilities, creating a solid foundation of knowledge for those who have limited experience in pension plan trusteeship. Program content is designed to address the critical elements of trust fund management, including important topics such as investing, legal requirements, and trustee ethics.

Attendance at TEDS provides trustees with eight (8) hours of continuing education (CE) credit.

WHO SHOULD ATTEND?

- **New trustees** – get started with a solid foundation of knowledge so you'll be prepared to fulfill your obligations to your retirees.
- **Experienced trustees** – get updated on the most recent trends and developments in the public pension fund industry to ensure your continued success.
- **Administrators and pension staff** – be better prepared to do your job as a key implementer of policies and critical fund initiatives.

PRELIMINARY AGENDA

SATURDAY, MAY 20

- 6:30 am – 8:00 am Breakfast
- 6:30 am – 1:00 pm Registration
- 8:00 am – 8:15 am Opening Remarks
- 8:15 am – 1:00 pm GENERAL SESSION I
 - History and Mechanics of the Defined Benefit Plan
 - Fund Structure: Investment Policy Statement, Asset Allocation & Benchmarking
 - Investments 101: Fixed Income & Public Equities
 - Investments 201: Alternatives
- 5:00 pm – 6:00 pm President's Reception

SUNDAY, MAY 21

- 6:30 am – 8:00 am Breakfast
- 6:30 am – 1:00 pm Registration
- 8:00 am – 1:00 pm GENERAL SESSION II
 - Asset Allocation Challenge
 - Model Policies & Procedures
 - Best Practices Panel
- 1:00 pm Presentation of Certificates



NCPERS ACCREDITED FIDUCIARY (NAF) PROGRAM

MODULES 1/2 & 3/4 | MAY 20 – 21 | 8:00 AM to 3:00 PM

COST: \$800 (early-bird rate through April 25) // \$1,000 (after April 25 or onsite)

Class Size Limited to 45 People

STRONG BOARDS, SOLID GOVERNANCE, STABLE RETURNS

The NCPERS Accredited Fiduciary (NAF) Program is an accreditation trustee program specifically designed and tailored for public pension governance. NAF divides plan governance, oversight and administration into four modules (see below). Each module delves into the fundamental components and strategies necessary for governing a public pension fund, allowing trustees and plan staff to walk away with the key competencies critical to their fiduciary responsibilities.

Module 1 – Governance and the Board’s Role

Module 2 – Investment & Finance

Module 3 – Legal, Risk Management and Communication

Module 4 – Human Capital

ELIGIBILITY

Elected or appointed pension trustees and staff interested in the next level of professional development.

CERTIFICATION REQUIREMENTS

- Recommended that participants complete the NCPERS Trustee Educational Seminar first.
- Completion of all four NAF Modules, earning a total of twelve (12) hours of continuing education credits.
- Demonstrate mastery of content through an online exam.

Upon successful completion of all requirements and receipt of a passing grade on examination, NAF participants will receive an official NCPERS accreditation to showcase their achievement.

MODULE 1: Governance and the Board’s Role

Learning Objectives

- Understanding the roles, responsibilities and accountabilities of your public pension Board as well as the differing governance models and principles that exist.
- How to become a “high functioning Board”.

Answers the Questions

- How active should your Board be?
- How does your Board culture impact your effectiveness to govern?
- What is your Board’s role in setting strategy and direction?
- How do you attract and retain top talent to your Board?

MODULE 3: Legal, Risk Management and Communication

Learning Objectives

- Understanding the legal and risk oversight duties of your Board and you as an individual trustee.
- What are the roles and responsibilities of the Audit Committee?
- Responding to media and the importance of your corporate reputation.
- Effective stakeholder communication.

Answers the Questions

- What are you and your Board’s fiduciary duties related to legal and risk oversight?
- How does your Board spot and guard against fraudulent behavior?
- How should your Board manage relationships with external parties?
- How can your Board effectively communicate with stakeholders (Management, Pensioners, Employees)?

MODULE 2: Investment & Finance

Learning Objectives

- Understanding what you as a director need to know and how you access the required information to make informed financial decisions.
- Proper administration of your fund’s investments, ensuring compliance with investment policies, performance management, and adequate reporting.

Answers the Questions

- What is the role of external advisors and how do you leverage them?
- What is the Board’s role in ensuring compliance with investment policies?
- What are the roles and responsibilities of the Investment Committee?

MODULE 4: Human Capital

Learning Objectives

- The fundamentals of the total executive compensation design.
- The use of compensation strategies and performance management plans to guide behavior and maximize fund performance.
- Ensure employment contracts and service agreements avoid pitfalls and facilitate positive growth transitions.
- The importance of ongoing development and active succession planning for key roles within your fund.

Answers the Questions

- How does your Board establish a defensible compensation program?
- What is your Board’s role in establishing a pay-for-performance culture?
- What are the key elements within executive employment contracts and personal service agreements?
- How can your Board develop and maintain a skilled executive pipeline for the future?

ANNUAL CONFERENCE & EXHIBITION

NCPERS' focus on trustee education makes the NCPERS Annual Conference the premier public pension education conference in the U.S. — and the best place to connect with pension trustees, administrators, staff members, union officials and investment professionals. The Annual Conference provides an unparalleled opportunity to keep up-to-date on pension trends, best practices and the latest news and information pertinent to your fiduciary obligations. Hear from noted expert speakers in the pension industry — and network with colleagues from across the U.S. and Canada.



FUND MEMBER FEE: \$800 (early-bird rate through April 25) // \$1,000 (after April 25 or onsite)

SCHEDULE OF EVENTS

SUNDAY, MAY 21

2:00 pm – 6:00 pm	Registration
4:00 pm – 6:00 pm	Exhibition
4:00 pm – 6:00 pm	CorPERS Lounge
4:00 pm – 6:00 pm	Welcome Reception

MONDAY, MAY 22

6:30 am – 7:45 am	Breakfast
6:30 am – 2:00 pm	Registration
8:00 am – 10:30 am	First General Session
8:00 am – 1:30 pm	Exhibition
8:00 am – 1:30 pm	CorPERS Lounge
10:30 am – 11:00 am	Exhibit Break
11:00 am – 12:00 pm	Three (3) Concurrent Breakout Sessions
12:15 pm – 1:15 pm	Three (3) Concurrent Breakout Sessions
12:15 pm – 1:15 pm	CIO & Investment Staff Forum
1:30 pm – 2:30 pm	Lunch & Lecture Series (not open to guests)
2:45 pm – 3:45 pm	Social Media 101
2:45 pm – 3:45 pm	National Committee Election

TUESDAY, MAY 23

6:30 am – 7:45 am	Breakfast
7:00 am – 2:00 pm	Registration
8:00 am – 10:30 am	Second General Session
8:00 am – 1:30 pm	Exhibition
8:00 am – 1:30 pm	CorPERS Lounge
10:30 am – 11:00 am	Exhibit Break

TUESDAY, MAY 23 (cont'd)

11:00 am – 12:00 pm	Three (3) Concurrent Breakout Sessions
12:15 pm – 1:15 pm	Three (3) Concurrent Breakout Sessions
12:15 pm – 1:15 pm	Administrator's Forum
1:30 pm – 2:30 pm	Lunch & Lecture Series (not open to guests)
2:45 pm – 3:45 pm	Social Media 201
2:45 pm – 3:30 pm	National Committee Executive Board Elections

WEDNESDAY, MAY 24

6:30 am – 7:45 am	Breakfast
7:30 am – 12:00 pm	Registration
8:00 am – 10:30 am	Third General Session
10:30 am – 11:00 am	Refreshment Break
11:00 am – 12:00 pm	Three (3) Concurrent Breakout Sessions
12:15 pm – 1:15 pm	Three (3) Concurrent Breakout Sessions
1:30 pm – 2:30 pm	Lunch & Lecture Series (not open to guests)
2:45 pm – 3:45 pm	Annual Business Meeting
6:00 pm – 7:00 pm	Closing Reception
7:00 pm – 9:00 pm	Closing Dinner & Entertainment



CONFERENCE HIGHLIGHTS

EDUCATION

The NCPERS Annual Conference provides a multitude of educational offerings for its members at all levels of experience. These opportunities will help you develop the knowledge, skills, and ideas you need to better serve your fund or union, move forward in your professional development, and engage effectively with colleagues across the country and Canada.

NCPERS is recognized as a learning provider and is an accredited sponsor of continuing education in several states. By attending the Annual Conference, trustees can earn up to 16.5 hours of continuing education.

Educational sessions will include:

- Economic Update
- Corporate Governance
- Shareholder Activism
- Trustee Ethics
- Pension Law Update
- Emerging Markets
- Pension Actuarial Science
- State Pension Battle Update
- Reform & Regulations
- Portfolio Risk and Performance
- Investment Strategies
- Healthcare Reform
- GASB Update
- Social Media

FEATURED SESSIONS



Social Media Track

Have a Facebook account? Twitter? Whether you're already fully immersed in the waters of social media or are still standing on the shore wondering what to make of it all, learning how to interact on various social media platforms and getting the most of your online investments is crucial to survive and

thrive in this age of digital communication. NCPERS has enlisted James Spellos of Meetings U to help you demystify the use of social media and give you the fundamental information you need to be part of the social revolution.

Sessions include:

- Social Media 101
- Social Media 201
- It's App-tastic

CIOs & Investment Staff Forum

Monday, May 22 12:15 pm – 1:15 pm

The complexities and challenges that public plan investment professionals face are numerous and daunting and you shouldn't have to face them alone! Structured as a participant-driven session, this Forum provides a comfortable and open setting for CIOs and investment personnel, from all plan sizes, to discuss, learn, and network with peers. Topics will include timely strategies, pitfalls to avoid, governance issues, and common professional challenges. This forum is open to public plan investment professionals only.

Administrator's Forum

Tuesday, May 23 12:15 pm – 1:15 pm

Hosted by David Clark, Arkansas Local Police & Fire Retirement System

Recognizing the need for small plan administrators to meet and discuss issues with peers who have similar challenges, NCPERS will host an educational session devoted to the needs of municipal and county public plan administrators and staff. This session will be moderated by a city pension administrator and will allow attendees to ask questions, discuss issues related to their funds, and learn how others are addressing mutual concerns.

HOTEL INFORMATION

The Diplomat Hotel Curio Collection by Hilton



RESERVATION DEADLINE APRIL 25



NCPERS GROUP RATE

\$259 single/double occupancy

Book your hotel room at the Hilton and receive the discounted conference rate. **The group rate is available until Friday, April 25**, or until the group block is sold out, whichever comes first. After April 25, rates will be based on the hotel's prevailing room rates.

CALL 1-800-HILTONS OR 1-800-445-8667
USE CODE: NCPERS
BOOK ONLINE WWW.NCPERS.ORG

Diplomat Hotel Hollywood, Curio Collection by Hilton
13555 South Ocean Drive, Hollywood, Florida, 33019, USA
TEL: 954-602-6000

GENERAL INFORMATION

MEMBERSHIP REQUIRED

NCPERS Annual Conference & Exhibition is a members-only conference. Your organization must be a current member of NCPERS in order for your registration to be processed.

To verify your organization's membership status, please e-mail your inquiry to membership@ncpers.org.

WHO ATTENDS?

Professionals from all venues of the pension industry, including trustees, administrators and staff, state and local officials, investment and financial consultants, individuals who provide products and services to pension plans, union officers and regulators from across the United States and Canada.

CONTINUING EDUCATION (CE) CREDITS

NCPERS is recognized as a learning provider in the public pension industry and is an accredited sponsor of continuing education in several States.

Attending TEDS = up to 8 hours of CE

Attending NAF = 6 hours of CE

Attending Annual Conference = up to 16.5 hours

REGISTRATION FEES

There are no per-day registration rates for TEDS or the Annual Conference. If you register onsite, the full conference rate will apply, regardless of the day you register on.

Registration fees include (unless otherwise noted) the following:

- Meeting materials, including the conference bag, lanyard and pen
- Breakfast
- Refreshment breaks
- Receptions
- Lunch & Lecture Series (*Not applicable to guests*)
- Closing dinner and show

Registration fees do not include hotel accommodations, airfare, or transportation to and from the hotel.

GUEST REGISTRATION

A guest refers to a spouse or personal friend, **not a business associate, staff member or colleague**. All guests must be registered to attend NCPERS events. No admittance will be given to guests without a registration name badge.

- The guest fee includes access to the following functions:
- Breakfast (valued at \$30 per day)
- Receptions (valued at \$60 per event)
- Exhibit hall refreshment breaks (valued at \$20 per event)
- Closing dinner with show (valued at \$100 per person)

Guests cannot attend the Lunch & Lecture Series as this is an educational event for trustees.

REGISTRATION DEADLINE

Register by Friday, April 25, to receive the early-bird conference rates and be included on the preliminary attendee list. You may still register for the conference after this date, but higher registration fees will apply.

REGISTRATION CHANGES

All registration changes must be received in writing. Please e-mail all registration changes to registration@ncpers.org or fax to 202-624-1439.

REGISTRATION METHODS



Submit your registration online at www.NCPERS.org. You will need your individual username and password to login.



Fax the registration form with credit card number to 202-624-1439. Or email to registration@ncpers.org



Mail the registration form with check or credit card number to:

NCPERS
444 North Capitol Street, NW
Suite 630
Washington, DC 20001



FUND MEMBER REGISTRATION FORM

ATTENDEE REGISTRATION	Early-Bird Registration Fees (through April 25)	Registration Fees (after April 25 or onsite)
<input type="checkbox"/> Trustee Educational Seminar (TEDS)*	\$450/person	\$650/person
<input type="checkbox"/> NCPERS Accredited Fiduciary (NAF) Program – Modules 1 & 2*	\$800/person	\$1,000/person
<input type="checkbox"/> NCPERS Accredited Fiduciary (NAF) Program – Modules 3 & 4*	\$800/person	\$1,000/person
<input type="checkbox"/> Annual Conference & Exhibition (ACE)	\$800/person	\$1,000/person

*The NCPERS pre-conference programs will run concurrently. Attendees should only register for one of the programs.

(Please Print Clearly)

Organization Name: _____

First Name: _____ Last Name: _____

Title: _____

Preferred Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ E-mail Address*: _____

*Please provide your e-mail address for conference updates and registration confirmation.

GUEST REGISTRATION	Early-Bird Registration Fees (through April 25)	Registration Fees (after April 25 or onsite)
<input type="checkbox"/> TEDS/NAF Guest Registration	\$50/person	\$75/person
<input type="checkbox"/> Annual Conference Guest Registration	\$150/person	\$200/person
<input type="checkbox"/> Children 12 and Under	\$25/person	\$50/person

A guest refers to a spouse or personal friend, not a business associate, staff member or colleague. All guests must be registered to attend NCPERS events. **See general information page for more details.**

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

REGISTRATION/ORDER SUMMARY

TEDS Registration \$ _____
 NAF Module 1&2 Registration \$ _____
 NAF Module 3&4 Registration \$ _____
 Annual Conference Registration \$ _____
 Guest Registration \$ _____
GRAND TOTAL (U.S. funds) \$ _____

PAYMENT METHODS (All payments must be in U.S. funds)

Online at www.ncpers.org.

You will need your username and password to login.

Check

Mail to NCPERS
 444 North Capitol Street, NW, Suite 630
 Washington, DC 20001

Credit Card: Fax to 202-624-1439 or email to registration@ncpers.org

American Express  Visa  MasterCard 

Credit Card #: _____

Expiration Date: _____ CC Verification Code: _____

Name (on the card): _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Charge: \$ _____

Signature: _____

By submitting this form, I certify I have read and understand the terms of this registration. If paying by credit card, I authorize NCPERS to charge my card for the total amount indicated.

CANCELLATION POLICY

All registration cancellations must be received in writing before April 25 to receive a refund and will be subject to a processing fee: \$50 for TEDS, \$100 for NAF and Annual Conference and \$50 for guest registrations. **No refunds will be given to cancellations after April 25 or to no-shows.** Please email your cancellation request to registration@ncpers.org or call 202-624-1456.



National Conference on Public Employee Retirement Systems
The Voice for Public Pensions

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Washington, DC 20001
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Fax: 202-624-1439
info@NCPERS.org
www.NCPERS.org

The National Conference on Public Employee Retirement Systems (NCPERS) is the largest trade association for public-sector pension funds, representing more than 500 funds throughout the United States and Canada. It is a unique nonprofit network of trustees, administrators, public officials, and investment professionals who collectively manage nearly \$3.7 trillion in pension assets held in trust for approximately 21 million public employees and retirees — including firefighters, law enforcement officers, teachers, and other public servants.

Founded in 1941, NCPERS is the principal trade association working to promote and protect pensions by focusing on **A**dvocacy, **R**esearch, and **E**ducation for the benefit of public sector pension stakeholders... It's who we **ARE!**



For program updates and to register online
go to www.NCPERS.org/annconf